

# Shaftesbury Town Council



## YEARBOOK 2015—2016

The Town Hall  
High Street  
Shaftesbury  
Dorset SP7 8LY

Tel: 01747 852420

Email: [enquiries@shaftesburytowncouncil.co.uk](mailto:enquiries@shaftesburytowncouncil.co.uk)

[www.shaftesburytowncouncil.co.uk](http://www.shaftesburytowncouncil.co.uk)

### ***Office Opening Hours***

Monday-Thursday 9am—4pm, Friday 9am—1pm

# Local Council Responsibilities

Statutory functions (mandatory) are shown in **bold**. Other (non bold) functions are purely discretionary, i.e. Councils are not obliged by law to provide them.

## SHAFTESBURY TOWN COUNCIL

- Public Open Spaces and Facilities (allotments, cemeteries, parks, play equipment, cleaning/litter, street furniture, war memorials, town hall)
- Tourism Promotion and Information (Signs, notice boards, literature etc)
  - Grants (to local voluntary and community groups)
- Forum for public opinion (Planning, parking, public toilets, roads/tree works, transport/bus shelters, community planning/regeneration, environmental protection, litter, community safety etc)
  - Public Toilets

## NORTH DORSET DISTRICT COUNCIL (Blandford)

- **Planning Policy and Development Control, inc Conservation & Design**
  - **Planning and Building Regulations Enforcement**
    - **Housing and Community Safety**
    - **Benefit Payments**
- **Environmental Health** (food and safety, pollution & environment etc)
  - **Monitoring Behaviour** (of town, parish & district councillors)
    - Car Parks
    - Economic Planning & Development
  - Community Planning (in partnership with others)
    - Leisure and Recreation Facilities
  - Public Open Spaces (in partnership with others)

## DORSET COUNTY COUNCIL (Dorchester)

- **Schools and Education, inc Adult Education**
- **Social Services** (social care & welfare, health development & promotion)
  - **Roads and Highways**
- **Environmental Control (inc Waste Management & Recycling Centres)**
  - **Waste Collection and Disposal**
- Economic Planning & Development (South West strategic level)
- Community Planning and Development (in partnership with other councils & agencies)
- Cultural Development and Promotion (in partnership with others)  
*See page 11 for contact details*

## More Useful Contacts

### **MEMBER OF PARLIAMENT FOR NORTH DORSET**

**Simon Hoare MP** (Conservative)

Tel: (01258) 451498

Email: [simon@ndca.org.uk](mailto:simon@ndca.org.uk)

Website: [www.ndca.org.uk](http://www.ndca.org.uk)

### **DORSET COUNTY COUNCIL**

#### **County Hall**

Colliton Park, Dorchester

Dorset DT1 1XJ

Tel: (01305) 251000

Email: [mail@dorsetcc.gov.uk](mailto:mail@dorsetcc.gov.uk)

Website: [www.dorsetforyou.com](http://www.dorsetforyou.com)

#### **Dorset County Highways (Eastern Area)**

Stour Park

Blandford St Mary

Dorset DT11 9LQ

Tel: (01258) 450048

#### **Dorset Waste Partnership**

Tel: 01305 221040

Website: [www.dorsetforyou.com/dorset-waste-partnership](http://www.dorsetforyou.com/dorset-waste-partnership)

#### **Shaftesbury Recycling Centre (Waste)**

Open 9am-5pm Nov-Mar, 9am-6pm Apr-Oct

Tel: (01747) 852321

### **NORTH DORSET DISTRICT COUNCIL**

Nordon, Salisbury Road

Blandford Forum

Dorset DT11 7LL

Tel: (01258) 454111 Fax: (01258) 480179

Email: [mail@north-dorset.gov.uk](mailto:mail@north-dorset.gov.uk)

Website: [www.north-dorset.gov.uk](http://www.north-dorset.gov.uk)

#### **Registrar of Births, Deaths & Marriages**

Attends Abbey View Health Centre, Shaftesbury Tues & Thurs 2-4 pm

Tel: (01305) 251000 or (01747) 856700

#### **Land Registry (Weymouth)**

Tel: (01305) 363636

## SHAFTESBURY TOWN COUNCIL

### Mission Statement

*Shaftesbury Town Council will strive through participation to ensure that Shaftesbury remains a sustainable, vibrant and varied community economically, socially and culturally based on its heritage and will promote Shaftesbury as a modern, united, prosperous and distinctive town.*

## Members of Shaftesbury Town Council

12 members are elected every four years. The next election is due to be held in May 2019

**E** = Shaftesbury East Ward      **W** = Shaftesbury West Ward

**Councillor Dr Richard Tippins (W)—Mayor**      May 2015  
Four Winds, Long Cross      (elected)  
Shaftesbury SP7 8QP  
(01747) 590369      richardtippins@shaftesburytowncouncil.co.uk

**Councillor Anthony Austin (W)**      May 2015  
Talbot House, 3 Salisbury Street      (elected)  
Shaftesbury SP7 8EL  
(01747) 852588      anthonyaustin@shaftesburytowncouncil.co.uk

**Councillor Jo Francis (E)**      May 2015  
37 Blackmore Road      (elected)  
Shaftesbury SP7 8RD  
07818 047444      francisja@icloud.com

**Councillor George Hall (E)**      May 2015  
28a Bell Street      (elected)  
Shaftesbury SP7 8AE  
07713 100764      georgejhall@icloud.com

**Councillor (V) Mark Jackson (E)**      May 2015  
c/o Shaftesbury Town Council      (elected)  
High Street, Shaftesbury SP7 8LY  
c/o (01747) 852420      markjackson@shaftesburytowncouncil.co.uk

**Councillor John Lewer (W)**      May 2015  
39 Layton Lane      (elected)  
Shaftesbury SP7 8EY  
(01747) 852710      john.lewer@shaftesburytowncouncil.co.uk

**Councillor Andy Perkins (W)**      May 2015  
22 St James Street      (elected)  
Shaftesbury, SP7 8HE  
07768876255      andyperkins@shaftesburytowncouncil.co.uk

## Local Members of Other Councils

### DORSET COUNTY COUNCIL

**Councillor Mervyn Jeffery**      *First Elected June 2009*  
26a Nettlecombe      *Re-elected May 2011*  
Shaftesbury SP7 8PR  
(01747) 852192      mervynjeffery@uwclub.net

### NORTH DORSET DISTRICT COUNCIL

**E** = Shaftesbury West Ward      **W** = Shaftesbury West Ward

**Councillor Derek Beer (W)**      Elected May 2015  
52 High Street  
Shaftesbury SP7 8AA  
(01747) 853178

**Councillor Simon Pritchard (E)**      Elected May 2015  
57 Blackmore Road  
Shaftesbury SP7 8RD  
cllrpritchard@hotmail.co.uk

**Councillor Jo Francis (E)**      Elected May 2015  
37 Blackmore Road  
Shaftesbury SP7 8RD  
(01747) 855240      francisja@icloud.com

**Councillor Gary Jefferson (W)**      Elected May 2015  
15 Parsons Pool  
Shaftesbury SP7 8AL  
(01747) 852628      gpjefferson@gmail.com

## Town Hall Contacts

**Town Clerk** - Stephen Holley  
*Available by prior appointment during office opening hours only*

**Compliance and Information Officer** - Barbara Carter

**Committee Services Officer** - Claire Commons

**Finance and Administration Officer** - Tracy Moxham

**Town Crier** - Cliff Skey  
15 Victoria Street, Shaftesbury (Mobile: 07766 080293)

## Other Useful Local Contacts

### **Dorset Association of Parish & Town Councils**

c/o Chief Executive  
Colliton Annexe, Colliton Park, Dorchester DT1 1XJ  
Tel: (01305) 260972

### **Shaftesbury & District Chamber of Commerce**

c/o Mrs Judy Whitehead, Hon Secretary (01747) 853957  
judychamber@hotmail.com

### **Shaftesbury & District Tourism Association**

c/o Anne Giberson, Chairman  
chairman@shaftesburytourism.co.uk

### **Shaftesbury & Gillingham Tourist Information**

8 Bell Street, Shaftesbury SP7 8AE (01747) 853514  
Email: tourism@shaftesburydorset.com  
Website: www.shaftesburydorset.com

### **Shaftesbury Area Community Partnership**

Shaftesbury & District Task Force Ltd  
Unit 7 Gold Hill House, Shaftesbury SP7 8JE  
Tel: (01747) 228009  
Email: mail@taskforc shaftesbury.org.uk  
Office hours: Monday—Wednesday and Friday, 9am to 12.30pm. Other times by appointment.

**Councillor (A) Philip Proctor (W) - Deputy Mayor** May 2015  
15 Parsons Pool (elected)  
Shaftesbury SP7 8AL  
(01747) 852628  
cllrproctor@gmail.com

**Councillor Lester Taylor (E)** May 2015  
Flat 1, Cann Lodge (elected)  
Salisbury Road  
Shaftesbury SP7 8ER  
07799 213436  
lestertaylor@shaftesburytowncouncil.co.uk

**Councillor Karen Tippins (E)** May 2015  
Four Winds, Long Cross (elected)  
Shaftesbury SP7 8QP  
(01747) 590369  
karentippins@shaftesburytowncouncil.co.uk

**Councillor Lauren Todd (E)** May 2015  
31 Blackmore Road (elected)  
Shaftesbury SP7 8RD  
(01747) 853447  
laurentodd@shaftesburytowncouncil.co.uk

**Councillor Liz Wegwermer (W)** May 2015  
Peace Cottage, The Bartons (elected)  
Shaftesbury SP7 8LN  
(01747) 852854  
lizwegwermer@shaftesburytowncouncil.co.uk

### **Vacancies for Councillors**

Any registered elector living or working within the parish boundary of Shaftesbury or within 3 miles (4.8km) of it may apply for election to Shaftesbury Town Council. Elections are held every four years (the next elections are due in May 2019) but occasional vacancies can occur within that period due to the resignation or departure for any reason of a sitting member. Elections for casual vacancies are only held if ten electors in the relevant ward apply to NDDC for one to be held. If there is no request vacancies are filled by cooption and any contest for a vacancy is decided by a vote of the sitting town council members. For details of how to become a member of Shaftesbury Town Council apply to the Electoral and Committee Officer at North Dorset District Council.

*(see address and other contact details on page 12)*

# Shaftesbury Town Council

## MEMBERSHIP OF COMMITTEES 2015—2016

### Planning and Highways Committee

*To discuss, debate & record Town Council observations on planning applications, tree works, licenses and highway matters and relay these observations to the relevant Planning Authority.*

Cllr John Lewer (Chair)  
Cllr Jo Francis (Vice—Chairman)  
Cllr Anthony Austin  
Cllr Phil Proctor  
Cllr Lester Taylor  
Cllr Liz Wegwermer

**Recreation, Open Spaces and Environment Committee (ROSE)**  
*To manage and consider amenity areas and open spaces, play areas, hedges and trees.*

Cllr Karen Tippins (Chairman)  
Cllr Mark Jackson (Vice-Chairman)  
Cllr George Hall  
Cllr Lauren Todd  
Cllr Lester Taylor  
Cllr Richard Tippins

### General Management Committee (GEM)

*To provide overview of the deliberations and actions of all the council's committees with the purpose of creating coordination between committees and ensuring the efficient delivery of services and projects and the efficient use of resources.*

Cllr Phil Proctor (Chair)  
Cllr Andy Perkins (Vice Chairman)  
Cllr Anthony Austin  
Cllr Jo Francis  
Cllr Mark Jackson  
Cllr John Lewer  
Cllr Karen Tippins

**Human Resources Committee (HR)**  
*To manage and consider matters relating to staffing.*

Cllr Richard Tippins (Chairman)  
Cllr Anthony Austin (Vice-Chairman)  
Cllr John Lewer  
Cllr Andy Perkins  
Cllr Phil Proctor

## Representation on Local Organisations 2015 - 2016

Representations were considered at the Annual Meeting in May 2015 and the following appointed as representatives to Local Organisations for the ensuing year

Abbey Museum Trust ----- Cllrs Proctor and Perkins  
Barton Hill Trust ----- Cllrs R Tippins and Hall  
Community Land Trust ----- Town Clerk (ex officio)  
Compton Abbas Airfield ----- Cllr Proctor  
Gold Hill Museum ----- Cllr Perkins  
Dorset Association of Parish and Town Councils ----- Cllr K Tippins  
Motcombe United Charities ----- Cllr Lewer  
Neighbourhood Plan ----- Cllrs R and K Tippins  
North Dorset Citizens Advice Bureau ----- Cllr Wegwermer  
North Dorset Crime Prevention ----- Cllr Jackson  
Open Spaces Group ----- Cllr K Tippins  
Police & Communities Together ----- Cllrs Taylor and Wegwermer  
Shaftesbury & District Chamber of Commerce ----- Cllr Francis  
Shaftesbury & District Task Force ----- Cllr R Tippins  
Shaftesbury & District Tourism Association ----- Cllr Lewer  
Shaftesbury & Gillingham Area Transport Forum ----- Cllr Jackson  
Shaftesbury Arts Centre ----- Cllr K Tippins  
Shaftesbury Carnival Committee ----- Cllr Todd  
Shaftesbury Charitable Trust ----- Mayor & Deputy (ex-officio)  
Shaftesbury Community Association ----- Cllr Taylor  
Shaftesbury Community Swimming Pool ----- Cllrs Jackson and Wegwermer  
Shaftesbury Cricket Club ----- Cllr Hall  
Shaftesbury and District Carers (HOPE) ----- Cllr Austin  
Shaftesbury Fairtrade ----- Cllr Francis  
Shaftesbury Football Club ----- Cllr Austin  
Shaftesbury In Bloom ----- Cllr K Tippins  
Shaftesbury Snowdrops ----- Cllrs Hall and Proctor  
Shaftesbury Town Silver Band ----- Mayor (ex-officio) and Cllr Perkins  
Shaftesbury Town Twinning Association ----- Mayor (ex-officio)  
Shaftesbury Trinity Centre Trust ----- Mayor (ex-officio)  
Shaftesbury Young People's Project (Toby's) ----- Cllr Todd  
Shaftesbury Youth Club ----- Cllr Todd  
Swans Trust ----- Cllr R Tippins  
Wessex Cross Border Working Group ----- Cllr Proctor  
Wrightson Allotments ----- Cllr K Tippins

## Shaftesbury Town Council

**HAVE YOUR SAY** Members of the public are welcome to ask questions and make comments about council business during the Public Consultation session over every scheduled Council meeting, including Full Council. 10-minutes is set aside for this purpose, starting promptly at 7pm.

Tue 26 May 15	Planning
Tue 02 Jun 15	ROSE
Tue 09 Jun 15	GEM
Tue 23 Jun 15	Full Council
Tue 30 Jun 15	Planning
Tue 07 Jul 15	ROSE
Tue 14 Jul 15	GEM
Tue 21 Jul 15	No meeting
Tue 28 Jul 15	Full Council
Tue 04 Aug 15	Planning
Tue 11 Aug 15	Recess
Tue 18 Aug 15	Recess
Tue 25 Aug 15	Recess
Tue 01 Sep 15	Planning
Tue 08 Sep 15	ROSE
Tue 15 Sep 15	GEM
Tue 22 Sep 15	Workshop
Tue 29 Sep 15	Full Council
Tue 06 Oct 15	Planning
Tue 13 Oct 15	ROSE
Tue 20 Oct 15	GEM
Tue 27 Oct 15	No meeting
Tue 03 Nov 15	Full Council
Sun 08 Nov 15	Event
Tue 10 Nov 15	Planning
Tue 17 Nov 15	ROSE
Tue 24 Nov 15	GEM

Tue 01 Dec 15	Full Council
Tue 08 Dec 15	Recess
Tue 15 Dec 15	Planning
Tue 22 Dec 15	Recess
Tue 29 Dec 15	Recess
Tue 05 Jan 16	Full Council
Tue 12 Jan 16	Planning
Tue 19 Jan 15	ROSE
Tue 26 Jan 16	GEM
Tue 02 Feb 16	No meeting
Tue 09 Feb 16	Full Council
Tue 16 Feb 16	Planning
Tue 23 Feb 16	ROSE
Tue 01 Mar 16	GEM
Tue 08 Mar 16	No meeting
Tue 15 Mar 16	Full Council
Tue 22 Mar 16	Planning
Tue 29 Mar 16	ROSE
Tue 05 Apr 16	GEM
Tue 12 Apr 16	No meeting
Tue 19 Apr 16	No meeting
Tue 26 Apr 16	Planning
Tue 03 May 16	No meeting
Thu 10 May 16	Town Meeting
Tue 17 May 16	AGM 1
Tue 18 May 16	AGM 2

## Shaftesbury Town Council

### Budget and precept (town council portion of council tax) setting process

#### 2015

September	Each Committee considers and estimates for its capital projects for the next financial year.
Early September	Clerk prepares revenue budget proposals on a base budget methodology and incorporates capital project wishlist to create overall budget and precept based on committee requests.
22 <sup>nd</sup> September	The proposed revenue budget and capital project wishlist is put to a Council budget workshop. The Budget workshop recommends a draft budget and precept for debate at a public open evening.
29 <sup>th</sup> September	Clerk undertakes public presentation of the draft budget at a meeting of the Full Council
24 <sup>th</sup> November	The proposed budget is put to the General Management Committee to consider outcomes of the public meeting and recommends a budget and precept to Full Council.
1 <sup>st</sup> December	Full Council debates and ratifies budget and sets precept request

#### 2016

January	Clerk makes precept request to NDDC
February	NDDC sets precept (council tax) for council year starting on 1 <sup>st</sup> April 2016