



SHAFTESBURY TOWN COUNCIL

Minutes of a meeting of Full Council held on **Tuesday 22nd April 2014** at 7:00pm in the Council Chamber.

Present:

Cllr Pritchard (Chairman)
Cllr Harvey (Vice-Chairman)
Cllr Clinch
Cllr Dibben
Cllr Hicks
Cllr K Tippins

Cllr Lewer
Cllr Madgwick
Cllr Pestell
Cllr Proctor
Cllr R Tippins

In attendance:

Mr Paul Russell (Temporary Town Clerk)
Mrs Claire Commons (Acting Committee Services Officer)
9 members of the public

MINUTES

PROCEDURAL ITEMS

2014/46 Apologies for Absence

a) There were no members absent.

2014/47 Declarations of Interests and Dispensations to participate

- a) Members were provided with the opportunity under the Localism Act 2011 to declare any pecuniary interests or dispensations to participate in the meeting. There were none declared.
b) The Clerk had not received any dispensation requests not previously considered.

2014/48 Open Forum

Mr Sherriff – spoke in relation to agenda item 55, motion proposed regarding recording council meetings. He expressed the view that it would aid communication and accountability.

Mrs Roberts – spoke regarding the minutes of the 25th March, Town Centre Enhancement. She provided a transcript of her views and questions for members and the council record. The Mayor responded that it would be included for discussion at the next meeting of the Planning and Highways Committee.

Mr Cook – did not refer to an item on the agenda. He complained that the Mayor had been present for the Parish Meeting and thereby by statute was required to chair it where in Mr Cook's opinion he should have stayed away to allow the meeting to be held by the parishioners. He asked the Mayor about the previous clerk's departure. The Mayor confirmed he could not respond to the question posed.

Mr Thomas – spoke regarding agenda item 55, motion proposed regarding recording council meetings. He added his support for the proposal and suggested that the council may wish to accept an offer from the local film society to film meetings.

2014/49 Chairman's Announcements

The Mayor reported that he had fulfilled his Civic duty and chaired the parish meeting held the previous week. He advised that the results of that meeting would be officially received through a subsequent meeting of Full Council.

2014/50 Confidential Information

Cllr Pritchard **PROPOSED**, Cllr Lewer **SECONDED** and it was:

RESOLVED That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in item 2014/57, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

2014/51 Minutes

- A. The minutes of the Full Council meeting held on Tuesday 18th March 2014 were **APPROVED** for accuracy and **ADOPTED**.
- B. The minutes of the Planning and Highways Committee meeting held on Tuesday 25th March 2014 were **APPROVED** for accuracy and **ADOPTED**.
- C. The minutes of the Reconvened Full Council meeting held on Tuesday 25th March 2014 were **APPROVED** for accuracy and **ADOPTED**.
- D. The minutes of the Human Resources Committee meeting held on Friday 28th March were deferred until the next meeting of the council.
- E. The minutes of the Recreation, Open Spaces and Environment Committee held on Tuesday 1st April 2014 were **APPROVED** for accuracy and **ADOPTED**.
- F. The minutes of the General Management Committee meeting held on Tuesday 8th April 2014 were **APPROVED** for accuracy with one amendment and two recommendations and **ADOPTED**.

1. Cllr Pritchard **PROPOSED**, Cllr Dibben **SECONDED** and it was:

RESOLVED to ratify the agreement made at GEM; To support North Dorset District Council in lobbying the MP for North Dorset before the final decision into the Local Government Boundary Commission Electoral Review is ratified by Government.

2. Cllr Harvey **PROPOSED**, Cllr Proctor **SECONDED** and it was unanimously:

RESOLVED that community grants for 2014 / 2015 be awarded as per the list below:

1 st & 3 rd Shaftesbury Brownies	s19 LGMPA 1976	£300
1 st Shaftesbury Rainbows	s19 LGMPA 1976	£100
Age Concern Gillingham & Shaftesbury	s19 LGMPA 1976	£500
Community Film Making Unit	s145 LGA 1972	£300
Dorset Blind Association	s19 LGMPA 1976	£500
Equilibrium Skills Training	s 26 LGRA 1997	£500
Homestart	s 26 LGRA 1997	£500
Little Giants	s19 LGMPA 1976	£500
North Dorset Club for the Visually Impaired	s26 LGRA 1997	£200

Rolt Millennium Green Trust	s 19 LGMPA 1976	£227.15
Rotary Club – Gold Hill Fair Committee	s145 LGA 1972	£500
Shaftesbury Carnival Committee	s145 LGA 1972	£500
Shaftesbury & District Chamber of Commerce	s144 LGA 1972	£500
Shaftesbury & District Historical Society	s144 LGA 1972	£200
Shaftesbury Arts Centre	s145 LGA 1972	£500
Shaftesbury Cricket Club	s19 LGMPA	£229.60
Shaftesbury Day Centre	s19 LGMPA 1976	£500
Shaftesbury Fringe	s145 LGA 1972	£380
Shaftesbury Town Silver Band	s145 LGA 1972	£1000
Shaftesbury WW1 Legacy Project	s145 LGA 1972	Up to £250 to be paid upon production of receipts
Shaftesbury Youth Club	s19 LGMPA 1976	£500
Swans Trust	s145 LGA 1972	£500
Toby's Shaftesbury Young Peoples Project	s145 LGA 1972	£450
Victim Support	s137 LGA 1972	£500
Total		£10,136.75

(Policy 0413/FC/51f2) (Statutory Authority – as listed) (Financial Implication – not to exceed £10,136.75 Grants and SLA's)

3. It was **AGREED** to take the recommendation regarding confidential items back to General Management for further discussion.

2014/52 Correspondence

There was no correspondence to be considered.

2014/53 Mayoralty 2014-2015

a) The Mayor called for nominations for the position of Mayor 2014/2015.

Cllr Prirchard **PROPOSED** Cllr Harvey. The proposal was **SECONDED** by Cllr Proctor and the nomination accepted by Cllr Harvey.

Cllr Lewer **PROPOSED** Cllr R Tippins. The proposal was **SECONDED** by Cllr K Tippins and the nomination was accepted by Cllr R Tippins.

Following public interview for the position of Mayor, a secret ballot took place, the votes were counted and verified and it was:

RESOLVED 6 votes to 4 with one abstention that Cllr Harvey be Mayor Elect for 2014/2015.

(Policy no 0414/FC/53a) (Budgetary provision – none) (Statutory provision – LGA 1972 s 15.1)

b) The Mayor called for nominations for the position of Deputy Mayor 2014/2015.

Cllr Proctor **PROPOSED** himself. The proposal was **SECONDED** by Cllr Harvey and the nomination accepted by Cllr Proctor.

Cllr Dibben **PROPOSED** Cllr Clinch. The proposal was **SECONDED** by Cllr Hicks and the nomination was accepted by Cllr Clinch.

Cllr Lewer **PROPOSED** Cllr R Tippins. The proposal was **SECONDED** by Cllr K Tippins and the nomination was accepted by Cllr R Tippins.

Following public interview for the position of Deputy Mayor, a secret ballot took place, the votes were counted and verified with the following result:

Cllr Clinch – 3 votes

Cllr Proctor – 2 votes

Cllr R Tippins – 4 votes

As there was no absolute majority, Cllr Proctor was removed from the nominations and votes were cast again with the following result:

Cllr Clinch – 3 votes

Cllr R Tippins 7 votes. It was therefore:

RESOLVED that Cllr R Tippins be elected as Deputy Mayor Elect for 2014/2015.

(Policy no 0414/FC/53b) (Budgetary provision – none) (Statutory provision – LGA 1972 s 15.1)

8.55pm. At this point in the meeting there was a 5 minute comfort break.

2014/54 Bank Signatories

Members considered the requirement for replacement bank signatories for the remainder of the municipal year. Cllr Pritchard **PROPOSED**, Cllr Dibben **SECONDED** and it was

RESOLVED that Mr Paul Russell, Mrs Barbara Carter, Cllr Win Harvey, Cllr Richard Tippins and Cllr Steve Clinch be the authorised signatories for the Town Council's current and reserve accounts. *(Policy 0414/FC/54) (Statutory Authority – LGA 1972 s50(5))*

2014/55 Draft Internal Audit Report

The Town Clerk advised that parts of the tabled report were confidential. He recommended that members should read and digest to then be discussed at a later point. The Mayor proposed that the meeting be adjourned, members indicated a preference to remain for the confidential item.

Cllr Pritchard **PROPOSED**, Cllr Lewer **SECONDED** and it was **RESOLVED** to take the Confidential item as the next item of business.

2014/56 CONFIDENTIAL

- a) The recommendation from General Management regarding dealing with confidential documents had been previously agreed to be returned to the committee for further discussion.

9.30pm Cllr Dibben presented his apologies and left the meeting.

- b) **Revised Staffing Structure Report** – Council was provided with a report outlining a proposed revised staffing structure. Council **AGREED**:
 - To defer consideration of the report;
 - That a workshop be held for Tuesday 29th April 2014 to discuss the draft proposals;
 - That an Extraordinary Full Council meeting be held to consider the adoption recommendations outlined in the report and identified at the workshop.

10.05pm. At this point, the meeting was adjourned and remaining business would be concluded at a reconvened meeting of the council, the date and time to be confirmed.