



**SHAFTESBURY TOWN COUNCIL**

**FULL COUNCIL MEETING**

Minutes of a meeting of the Council held in the Council Chamber, Town Hall, High Street, Shaftesbury Dorset SP7 8LY on Tuesday 7<sup>th</sup> October 2014 commencing at 7:20pm.

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**Members Present:**

Cllr W Harvey (Mayor)  
Cllr L Dibben  
Cllr J Lewer  
Cllr J Pestell  
Cllr K Tippins

Cllr R Tippins (Deputy Mayor)  
Cllr J Duthie  
Cllr M Madgwick  
Cllr P Proctor

**Absent:**

Cllr S Clinch (apologies)  
Cllr S Pritchard (apologies)

Cllr M Hicks (apologies)

**Officers Present:**

Richard Chapman Interim Town Clerk  
Claire Commons, Acting Committee Services Officer

**In Attendance:**

DCllr G Jefferson  
1 Member of the press  
9 Members of the public

**MINUTES**

**PUBLIC PARTICIPATION (COMMENCING AT 7:00PM)**

Members of the public were invited to make representations to Shaftesbury Town Council on any matters relating to the work of the Council or to raise any issues of concern. The Mayor informed the meeting that the meeting was being filmed. The following matters were raised:

- Barratt Homes; seeking an update on the request for a public meeting with the District and County Council. It was confirmed that a meeting was being arranged for the week commencing 20<sup>th</sup> October 2014.
- Monument; A representative spoke on behalf of the Royal British Legion, The Rifles and ex-servicemen asking the Council to draw a line under the negativity that had surrounded the monument and to look at the original purpose of the monument and the public vote which showed that the majority of residents wanted the monument *somewhere* in Shaftesbury. This view was echoed by other members of the public. It was asked who owned the monument and responded that a written response would be provided.
- Autumn Leaves; It was asked who was responsible for the clean-up of fallen leaves in areas such as Park Walk. It was confirmed that this work was scheduled.
- Departure of a previous Clerk; Questions were asked relating to the committee formed to negotiate the departure of the previous permanent Clerk and the actions taken relating to this. The Mayor responded that as a staffing matter, this would not be

discussed in public. The Deputy Mayor responded that he had answered the questions put by email.

#### **MEETING COMMENCED 7:20PM**

#### **2014/79 APOLOGIES**

The Clerk gave a public apology to Cllr Joseph Pestell for not presenting his apologies at the last meeting of Council.

Apologies were received and accepted from Cllr Clinch; ill health, Cllr Hicks and Cllr Pritchard; vacation.

#### **2014/80 DECLARATION OF INTERESTS AND DISPENSATIONS**

Members and staff were reminded of their duty to declare any known interests in any matter to be considered. There were none declared.

#### **2014/81 MINUTES**

It was **RESOLVED** that the minutes of the meeting of Council on Tuesday 2<sup>nd</sup> September 2014 be approved and adopted as a correct record, and signed by the Mayor.

#### **2014/82 MAYOR'S ANNOUNCEMENTS**

The Mayor reported on events she had attended, bringing particular attention to the personal award made by the Hall and Woodhouse Community Chest to HOPE.

She reported that she had received correspondence from the Police and Crime Commissioner advising that the police station in Shaftesbury would be closing but a date had not yet been provided. She drew attention to the PCC public meeting on Thursday 9<sup>th</sup> October 2014 from 6 – 8pm.

The Mayor drew attention to an upcoming bingo event and asked for donation of prizes.

#### **2014/83 COUNCILLOR REPORTS**

- CCllr Mervyn Jeffery had sent a report earlier that day, the clerk advised that the report would be circulated to members by email.
- Cllr Proctor reported on a meeting held with the Compton Abbas Airfield that as a result of the closure of Dinah's Hollow, there was increased traffic passing the airfield and concerns that during the winter this would cause considerable deterioration.
- DCllr Jefferson reported that the lottery legacy fund of £700,000 had provided funds of £300,000 and therefore there would be a second opportunity to bid. He asked that all local volunteer organisations considered an application as this was a one off opportunity.

#### **2014/84 TOWN CLERK'S REPORT**

The interim Town Clerk gave a verbal update on actions relating to previous decisions.

#### **2014/85 PLANNING AND HIGHWAYS COMMITTEE**

It was **RESOLVED** that the minutes of the Planning and Highways Committee, Tuesday 9<sup>th</sup> September 2014 be approved and adopted as a correct record of the proceedings, and signed by the Mayor.

It was **RESOLVED** that the committee's capital budget request to go forward to the budget setting process be £18,000. (*Policy 1014/FC/85a*)

It was **RESOLVED** that the Council's policy position regarding the bypass is;

- No development in the corridor in Dorset or Wiltshire.

- No housing development takes place which would be served by the bypass until that part of the bypass between the A350 at Littledown and the A30 (including all access points as planned) is operational.
- The Council supports the whole bypass route from Wiltshire through to Blandford.

(Policy 1014/FC/85b)

It was **RESOLVED** that the Council's policy position regarding the Cattle Market site is; That it is vitally important that the Cattle Market is reserved for municipal use which may include car parking. (Policy 1014/FC/85c)

#### **2014/86 RECREATION, OPEN SPACES AND ENVIRONMENT COMMITTEE**

It was **RESOLVED** that the minutes of the Recreation, Open Spaces and Environment Committee meeting of the 16th September 2014 be approved and adopted as a correct record of the proceedings, and signed by the Mayor.

It was **RESOLVED** that the committee's capital budget request for projects to go forward to the budget setting process be £87,000. (Policy 1014/FC/86)

#### **2014/87 GENERAL MANAGEMENT COMMITTEE**

It was **RESOLVED** that the minutes of the General Management Committee meeting of the 23<sup>rd</sup> September 2014 be approved and adopted as a correct record of the proceedings, and signed by the Mayor.

It was **RESOLVED** to appoint Cllr Joseph Pestell to the General Management Committee. (Policy 1014/FC/87a)

It was **RESOLVED** that the Monument Action Plan be adopted by Council, with an amendment to the text in item 2, to read that the Project Leader would be the Town Clerk. (Policy 1014/FC/87b)

It was **RESOLVED** that the precept level increase for the year 2015/16 should be a maximum of the Retail Price Index level of 2.4%. (Policy 1014/FC/87c)

#### **2014/88 MONUMENT CONSULTATION**

The Mayor extended thanks to Cllr Richard Tippins for his work in preparing the material for the public consultation.

The Town Clerk's report 1014/FC/10 was previously circulated. It was **PROPOSED** and **SECONDED** that the monument be placed on Castle Hill and put to the vote. The proposal received 4 votes in favour, 4 votes against and 1 abstention. The Mayor took time to consider the facts before using her casting vote in favour. It was thereby **RESOLVED** that the monument be placed at Castle Hill. (Policy 1014/FC/88)

8:24pm. At this point in the meeting it was **RESOLVED** to adjourn. The meeting reconvened at 8:30pm

#### **2014/89 FINANCIAL REGULATIONS AND STANDING ORDERS**

The Council noted the Town Clerk's report 1014/FC/11. It was **RESOLVED** to adopt the revised Standing Orders and Financial Regulations with amendments as put at the workshop on 30<sup>th</sup> September 2014. (Policy 1014/FC/89)

#### **2014/90 COMMITTEE STRUCTURE AND TERMS OF REFERENCE**

The Council noted the Town Clerk's report 1014/FC/12. An amendment was put and it was **RESOLVED** that the committee structure and terms of reference be deferred to a working party to consider the report and an alternative portfolio system. The agreed new system would then be for adoption in the next municipal year. (Policy 1014/FC/90)

**2014/91 ST JOHN'S CHURCHYARD**

The Council noted the Town Clerk's report 1014/FC/13. It was **RESOLVED** to fell the diseased beech to ground level with all arisings chipped and left on site, the wood cut and stacked neatly. (*Policy 1014/FC91*)

**2014/92 NEIGHBOURHOOD PLAN**

Cllr Richard Tippins provided a verbal update on the progress of the neighbourhood plan, drawing attention to the upcoming consultation exercise and inviting questions to be included in the survey which would inform decisions to be taken on matters such as development and infrastructure.

**2014/93 NOTICE OF MOTION FROM CLLR PRITCHARD: 'COUNCILLOR POST'**

The Council noted the Notice of Motion 00001/1014/FC/15. It was **RESOLVED** that the post would be sent via email with an opportunity for members to collect the post bundles and any outstanding envelopes would be sent via Royal Mail.

**2014/94 NOTICE OF MOTION FROM CLLR DIBBEN: 'WARD MEETINGS'**

The Council noted the Notice of Motion 00002/1014/FC/16. It was **RESOLVED** that the Council supports all town Councillors who wish to hold ward meetings to discuss with residents the adverse impacts of the many new housing developments. The support would be limited to allowing use of the Guildhall when available for all councillors of representing a Ward to engage with their public on this matter. (*Policy 1014/FC/94*)

**2014/95 NOTICE OF MOTION FROM CLLR MADGWICK: 'DEVELOPMENT CONSULTATION'**

The Council noted the Notice of Motion 00003/1014/FC/17. It was **RESOLVED** that Shaftesbury Town Council (STC) recognises that the unprecedented amount of new house building is placing an increasing strain on existing and in places already poorly provisioned core infrastructure services. To address this the Town Council makes the following calls and proposals:

1. That STC allocates a budget of £10,000 to survey local residents and where necessary seek legal advice as to their concerns and needs to maintain service levels in the core areas set out below
2. The principle areas being:
  - Education
  - Medical
  - Public transport
  - Community facilities
  - Sport and recreation
  - Employment market stimulation
3. That STC, NDDC, DCC and the NHS meet on a regular basis to map out with appropriate budget allocations how to address the shortfalls identified above which fall into their areas of accountability
4. That each organisation allocate a responsible officer who will ensure coordination of service delivery such that the residents existing and new to Shaftesbury are not further disadvantaged by the pace and scale of new build development

STC calls on NDDC and DCC to make similar consultation financial provisions such that these vital elements of public service are addressed in proactive, funded and coordinated ways to match the pace of development. (*Policy 1014/FC/95*)

**2014/96 NOTICE OF MOTION FROM CLLR PROCTOR: ‘PLANNING BARRISTER’**

The Council noted the Notice of Motion 00004/1014/FC/18. It was **RESOLVED** that the Council commissions a planning barrister on matters relating to the development North East of Shaftesbury. (*Policy 1014/FC/96*) It was agreed that the funds for this would be taken from the £10,000 allocation identified in resolution policy 1014/FC/95.

**2014/97 NOTICE OF MOTION FROM CLLR HICKS: ‘COMMITTEE MEMBERSHIP’**

The Council noted the Notice of Motion 00005/1014/FC/19. As Cllr Hicks was not present at the meeting, it was agreed to defer this motion to the next meeting of Council.

There being no further business, the Mayor thanked members and public for attendance and closed the meeting at 9:37pm.

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