



SHAFTESBURY TOWN COUNCIL

Full Council

Minutes of an extraordinary meeting of the Council held in the Council Chamber, High Street, Shaftesbury Dorset SP7 8LY on Tuesday 25th October 2016, commencing at 7.20pm.

Members Present:

Councillor R Tippins (Chair)
Councillor Austin
Councillor Hall
Councillor Lewer
Councillor K Tippins

Councillor Francis (Vice-Chair)
Councillor Brown
Councillor Jackson
Councillor Taylor

Officers Present:

Claire Commons, Interim Deputy Town Clerk

In attendance:

Four members of the public

MINUTES

Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The following matters were raised:

- Cattle Market. Request for meeting notes.
- External Audit report. Response to additional points provided.
- Neighbourhood Plan. Request for more information about its questionnaire and progress.
- Civic representation at the Shaftesbury Carnival.
- Local Government Ombudsman looking at Code of Conduct.

FC81 Apologies

Apologies were received and accepted from Councillor Proctor and Perkins due to work commitments and Councillor Todd due to family commitments.

FC82 Declarations of Interest and Dispensations

No declarations of interest or requests for dispensation had been received. Members were invited to declare any interests throughout the meeting if appropriate.

FC83 Audit report

Officer Report 1016EFC03 was received. The external report for year ending 31st March 2016 was approved and accepted.

FC84 Payments

Officer report 1016EFC04 was received. It was **RESOLVED** to approve the payments totalling £7,569.66 from the Town Council's Current account as detailed in **Appendix A** of these minutes.

FC85 Representatives to Organisations

Officer report 1016EFC05 was received. It was asked if the Barton Hill Trust was still in operation and whether it would like a representative. It was **RESOLVED** that the following representatives be appointed;

- Motcombe United Charities – Councillor John Lewer, if they would like a representative.
- Chamber of Commerce – Councillor Piers Brown
- Shaftesbury and District Tourism Association – Councillor Lester Taylor
- Carnival Committee – Mr Clinch to report back as appropriate at Council meetings.
- Shaftesbury Fairtrade – Councillor Lester Taylor
- Shaftesbury Municipal Almshouse – Councillor Jo Francis
- Cross Border Group – Councillor John Lewer to remain as representative and in addition, Councillor Richard Tippins.

A discussion was held regarding the Town Council's relationship with the Shaftesbury and District Task Force. There were no decisions taken.

FC86 Working Groups

Officer report 1016EFC06 was received. It was **RESOLVED** that all working groups identified in the report be closed except for the Cycleways Working Group. It was noted that any matters requiring the work of a working group could be brought back to Council for the group to be formed.

FC87 Neighbourhood Plan.

Officer report 1016EFC07 was received. A circular debate ensued. A proposal was put and seconded that the Neighbourhood Plan Groups Terms of Reference be updated to reflect the amendments recommended by the Town Council's Planning and Highways Committee. The Clerk advised the Council that it was responsible for approving the Terms of Reference for the Neighbourhood Plan Group. The advice was rejected by the Chairman of the Council and two other Councillors. In light of the Clerk's advice not being heeded, the Clerk left the meeting at 8.30pm. A call for votes for the proposal put was not made.

Councillor K Tippins announced that the meeting was closed, Councillor R Tippins closed the meeting at 8.33pm

Signed

Date

Appendix A

Printed on : 20/10/2016

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At : 13:50

NatWest Current A/c

List of Payments made between 11/10/2016 and 25/10/2016

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
11/10/2016	Perry & Son Limited	012277	117.00		Inspection of roof and report
11/10/2016	EG. Coles	012772	208.18		Credit of bearings
11/10/2016	David Witcher	012773	590.00		Painting ash close play equip
11/10/2016	Toogoods Prperty Co Ltd	012774	440.34		Insurance Unit 9c
11/10/2016	Ben Johnson (Shaftesbury) Ltd	012775	25.00		Stimmer head
11/10/2016	Shaftesbury School	012776	50.00		hire of hall for public meetin
11/10/2016	Wessex Fire & Security Limited	012778	81.82		Ann. main. alarm Unit 9C
11/10/2016	Shaftesbury Bowling Club	012779	500.00		Shaftesbury Bowling Club
11/10/2016	Tincknell Fuels	012780	207.69		Fuel for mowers
11/10/2016	Travis Perkins	012781	38.74		Warning tape
11/10/2016	Hampshire Assoc. of Local Cler	012786	180.00		Budget course TM,CC
13/10/2016	Eon	dd	239.60		Electric pool
13/10/2016	Fuel Genie	dd	156.29		Fuel September
13/10/2016	Sage Uk Ltd	DD	67.20		Payroll subscription
17/10/2016	Wincombe MOT & Repair Centre L	012795	999.45		Service, repairs,MOT DFSK van
25/10/2016	Aqua cleaning Services	012782	108.00		Cleaning toilets for Carnival
25/10/2016	Dorset County Council	012783	414.09		Waste Coll Oct to Dec
25/10/2016	S J Aplin Playground Ltd	012784	1,362.00		Repairs to Springers and Ssaw
25/10/2016	EG. Coles	012785	39.90		Bush
25/10/2016	The IT Department Solutions Lt	012787	99.54		IT monthly support
25/10/2016	Tracy Moxham	012788	55.70		Travel for Budget Course Eastl
25/10/2016	Mole Countrystores	012789	12.54		WD 40, plastic funnel
25/10/2016	Sydenhams	012790	108.88		post
25/10/2016	T F Plant & Tool Hire	012791	420.00		Skip re plot clearance St Jame
25/10/2016	Richard Tippins	012792	291.35		TraveCivic Events,CPACC member
25/10/2016	Screw fix (Trade UK)	012793	29.99		Allumin. platform
25/10/2016	Wessex Fire & Security Limited	012796	648.63		Annual Maintance Fire Alarm
25/10/2016	Travis Perkins	012794	77.73		Slabs, washers, bolts

Total Payments	<u>7,569.66</u>
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