



**SHAFTESBURY TOWN COUNCIL**

**General Management Committee**

Minutes of a meeting of the General Management Committee held in the Council Chamber, High Street, Shaftesbury Dorset SP7 8LY on Tuesday 14<sup>th</sup> July 2015 commencing at 7:00pm.

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**Members Present:**

Councillor Proctor (Chair)  
Councillor Austin  
Councillor Lewer

Councillor Perkins (Vice-Chair)  
Councillor Francis

**Absent:**

Councillors Jackson and K Tippins

**Officers Present:**

Claire Commons, Committee Services Officer  
Stephen Holley, Town Clerk

**In Attendance:**

Councillor Taylor  
4 members of the public

**MINUTES**

**Public Participation**

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The following matters were raised;

- Website. Request that the proposed working group look into not only the content but also the design.
- Customer Charter. Request that the Council implement a customer charter. It was acknowledged that this request had already been raised and was being looked into.
- Town Hall Electricity. It was asked if the Council would undertake a review of the electricity bills following installation of the solar panels.
- Server. It was asked whether the old server had been returned and confirmed that the request had been made and the Council was waiting receipt.

**G14 Apologies**

Apologies were received and accepted from Councillor Jackson due to work commitments and Councillor K Tippins due to a personal commitment.

**G15 Declarations of Interest and Dispensations**

No declarations of interest or dispensations had been received. All members were invited to declare any interests throughout the meeting if the need arose.

**G16 Minutes**

It was **RESOLVED** to approve the minutes of the General Management Committee meeting held on 9<sup>th</sup> June 2015 as a correct record and they were duly signed.

**G17 Chairman's Announcements**

There were no announcements from the Chair.

**G18 Finances**

Officer reports 0715GEM05 and 0715GEM05 on the Town Council's accounts for Quarter 1 on 2015/16 were considered and noted.

It was **RESOLVED** to approve the following payments: cheques (012114 – 012141) for the period 24<sup>th</sup> June 2015 to 14<sup>th</sup> July 2015 totalling £23,638.20, BACS Payments of £11,319.65 and Direct Debits amounting to £1,934.24 from the Town Council Current Account.

It was **RESOLVED** to vire £3,000 from the Toilet Improvement Fund (Capital) into Repairs and Maintenance (Revenue), in respect of drainage and plumbing work, and other refurbishment work.

**G19 Swimming Pool**

Officer report 0715GEM06 was received and noted. It was **RESOLVED** to:

- Purchase Lifeguard uniforms, to a maximum value of £1,500;
- To delegate an additional £2,000 to the Clerk for any further set up costs;
- To grant Shaftesbury Community Swimming Pool Ltd a licence to occupy the Swimming Pool (with the Clerk authorised to draft the terms of the licence) with effect from 25th July 2015;
- To grant £10,000 for immediate payment to Shaftesbury Community Swimming Pool Ltd as 'start up' money for the pool, with a further £15,000 to be retained for subsequent payment subject to appropriate approval by the Council. (*Financial Implication - £3,500 Swimming Pool Capital set up costs, £10,000 Community Grant earmarked Swimming Pool*)

**G20 Rifles Monument**

It was **AGREED** to defer this item as further advice was awaited.

**G21 Shaftesbury Town Council Website**

Officer report 0715GEM08 was received. It was **RESOLVED** to revive the Website Working Group, Councillor Taylor to be chair and to invite membership. Membership would not be restricted to members of the Council.

**G22 Local Council Award Scheme**

Officer report 0715GEM09 was received and noted.

**G23 Shaftesbury Street Market**

Officer report 0715GEM10 was received. It was **RESOLVED** to produce flyers to target additional market traders to enhance and expand Shaftesbury Market. (*Financial Implication - £50, Printing and Stationery*)

**G24 Community Grant Applications**

Officer report 0715GEM11 was received and it was **RESOLVED** to:

- Defer consideration of a grant for North Dorset Disability Information Service pending further information on contributions from other sources.
- Award a grant of £500 to the Chamber of Commerce towards Christmas Lights and to consider 2016/17 budget allocation for Christmas Lights at the next meeting of the Committee.
- Award a grant of £500 to Fathers House towards a drop-in.
- Award a grant of £100 to the Donkey Field Community Orchard for its public liability insurance.

It was **AGREED** to invite Fathers House to speak to the Council and press about its project to raise publicity and awareness and to request the Donkey Field Orchard provide a small report to Council about its activities.

**G25 Town Council Publication Scheme**

Officer report 0715GEM12 was received and noted. It was **RESOLVED** to adopt the Publication Scheme.

**G26 Developer Contributions Heads of Terms**

Officer report 0715GEM13 was received. It was **AGREED** to hold a workshop of the Council and refer the item to Full Council for consideration.

There being no further business, the meeting was closed at 9.06pm

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Signed

Date

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