



Shaftesbury Town Council

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To: Members of Shaftesbury Town Council's **Human Resources Committee,**
Councillors: to be resolved at the Full Council meeting of 24th January 2017

You are required to attend a meeting of the Committee
**to be held at 9:30am on Wednesday 25th January 2017 in the Council Chamber,
Shaftesbury Town Hall**

For the transaction of the business shown on the agenda below.

Claire Commons

Interim Deputy Town Clerk

Members are reminded of their duty under the Code of Conduct

Public Participation

The Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.

Members of the public and Councillors are entitled to make audio or visual recordings of the meeting provided it does not cause disruption or impede the transaction of business. Out of courtesy to those present, the Council requests that intention to record proceedings is brought to the Chairman's attention prior to the start of the meeting.

Agenda Item
01. Apologies To receive and consider for acceptance, apologies for absence
02. Declarations of Interest and Dispensations Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct 2012. The Clerk will report any dispensation requests received.
03. Minutes To confirm as a correct record, the minutes of the previous meetings of the Committee.
04. Confidential Information To consider resolving "That, in accordance with Section 2 of the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of confidential information, (as defined in the respective paragraph of Part 1 of Schedule 12a of Section 100a(4) of the Local Government Act 1972), and the public interest in maintaining the exemption outweighs the public interest in disclosing the information."

Agenda Item	
05. Salaries	p3
To approve the payment of the staff salaries for January 2017	
Confidential report 0117HR05	
06. Staffing Matters	p5
To consider confidential staffing matters	
Confidential report 0117HR06	
07. Officer Report and Future Meetings of the Committee	p7
To receive any correspondence and updates relating to the work of the Committee, to confirm the date of the next meeting and to identify matters for inclusion on the agenda.	
Report 0117HR07	

(End)