



## SHAFTESBURY TOWN COUNCIL

Minutes of a meeting of the Recreation, Open Spaces and Environment Committee held on **Tuesday 6<sup>th</sup> May 2014** at 7:00pm in the Mayor's Parlour.

### Present:

Cllr Hicks (Chairman)

Cllr R Tippins (Vice-Chairman)

Cllr Clinch

Cllr Harvey

Cllr K Tippins

### In attendance:

Mr Paul Russell (Temporary Town Clerk)

Mrs Claire Commons (Acting Committee Services Officer)

3 members of the public

## MINUTES

### 01. Apologies for Absence

Apologies were received from Cllr Pritchard due to work commitments.

### 02. Declarations of Interests

Members and officers were reminded of their obligation under the Local Government Act 1972 and Localism Act 2011 to declare any known interests in any matter to be considered. No declarations of interest were made.

### 03. Receipt of Dispensation Requests

No dispensation requests had been received.

### 04. Public Recess

Mr Parker – spoke advising that the tree application had been submitted to the District Authority regarding works on the trees on Park Walk slopes.

### 05. Exempt Items – Exclusion of Press and Public

As certain items were expected to include the consideration of exempt information Shaftesbury Town Council **RESOLVED** that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involved the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Minute reference
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## 06. Clerk's Report

The Acting Committee Services Officer reported that following the departure of the fair, they had tidied the ground but were unable to complete repairs to the ground whilst it was so wet. They undertook to return once the ground had dried out sufficiently to roll. The committee were reminded that the next visit from the fair was dependent on the ground being in a suitable condition and the council reserved the right to refuse as late as the day before arrival if required.

The Temporary Town Clerk confirmed that the matters raised relating to the RoSPA report would be addressed following the return of the relevant members of staff.

## 07. Grounds Team Report

The Temporary Town Clerk reported that there were no specific matters to update on but the item would be a regular on the ROSE committee agenda to provide an opportunity to keep the committee informed. He advised that the tractor was in the process of being registered for road use and would be available for use shortly.

## 08. Greenacres (identified on the agenda as Meles Mead)

Cllr K Tippins updated the committee on plans for play equipment at Greenacres. She reported that she had spoken with residents of the area who had identified their preferred equipment type being for younger toddlers and babies. The committee were informed that because the area was not in the Town Council's ownership, the residents would be looking to put a request directly to the District Authority for developer contribution funds for the required play equipment. It was **AGREED** to write to the District Authority advising that the committee supported the proposals endorsing the resolution made on 24 January 2013.

## 09. Committee Matters

- a. The Road Verge Management 2014-2015 programme of works was received and noted.
- b. The Temporary Town Clerk reported that there were no available units currently available for the Grounds Team temporary use. He informed the committee that he was looking into rental of units and would report back to the committee.
- c. The Acting Committee Services Officer sought clarification from the committee on the letter to be sent regarding Sycamores on Park Walk. It was **AGREED** that a letter be sent to the MP raising his awareness of the situation.
- d. It was reported that the Gold Hill Wall meeting had been deferred. Mr Parker informed the committee that of the tree works application submitted to the District Authority, some of the identified trees were sycamores on top of Gold Hill wall. He asked that once works were approved from the District Authority, a letter is sent to English Heritage outlining the works identified.
- e. Cllr R Tippins informed the committee that County Council Rangers would be applying to the District Authority for s.106 monies to undertake the Castle Hill footpath project.
- f. Mr Parker asked for clarification on the ownership of the land at Coppice Street adjacent to the Tesco entrance. It was **RESOLVED** to delegate authority to John Parker of the Open Spaces Group to engage a technical officer to draw up a specification for tender upon confirmation of ownership. *(Proposed by Cllr Harvey, Seconded by Cllr R Tippins) (Statutory Authority – Open Spaces Act 1906 s.10) (Budgetary Provision – up to £500 Capital Programme)*

## 10. Land Transfers

It was confirmed that the Clerk would proceed with the four transfers of land as agreed at Full Council on 29<sup>th</sup> April 2014.

## 11. Tree Applications

- a. Members considered application 2634, 45 St James Street and had no objections.
- b. Members noted the tree preservation order for 47 The Pump Yard, application 2581

- c. Members considered application 2637, 1c Pound Lane and had no objections

*At this point in the meeting, members of the public were asked to leave due to the following item being expected to include consideration of exempt information.*

## **12. Football Club**

The Clerk confirmed that this item would be deferred to the General Management Committee meeting scheduled for the 13<sup>th</sup> May 2014.

## **13. Easement**

The Clerk informed the committee of the position outlined by the council's solicitors regarding the easement and it was **RESOLVED** to carry out a Statutory Declaration with Land Registry for Park Walk. (*Proposed by Cllr R Tippins, seconded by Cllr Harvey*) (Statutory Authority – Local Government Act 1972 s.126) (Budgetary Provision – up to £500 Legal & Professional fees)

There being no further business, the meeting was closed at 8pm.

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Chair:

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Date: